

## Daily Standup Meeting Minutes

**Attendees:** Aykhan Pashayev, Charlie Iglesias, Cheng Zhang, Alex Linghay Eng, Nicolas Su Nobrega

**Start Time:** 7:30 PM EST

**End Time:** 8:00 PM EST

Aykhan Pashayev:

- How many hours did I work since the last meeting?
  - I worked for 3 hours.
- What was done since the last scrum meeting?
  - Documentation completed with the UI dashboard. All details are added for future development.
- What is planned to be done until the next scrum meeting?
  - Finish the UI Dashboard and test it.
- What are the hurdles?
  - No hurdles.

Charlie Iglesias:

- How many hours did I work since the last meeting?
  - I worked for 3 hours since the last meeting
- What was done since the last scrum meeting?
  - I continue the documentation for the project
- What is planned to be done until the next scrum meeting?
  - I will continue the documentation for the project
- What are the hurdles?
  - None

Cheng Zhang:

- How many hours did I work since the last meeting?
  - I worked 3 hours.

- What was done since the last scrum meeting?
  - Continued doing the UI Part.
- What is planned to be done until the next scrum meeting?
  - Keep doing the UI part until it finishes.
- What are the hurdles?
  - No hurdles at this time.

Alex Linghay Eng:

- How many hours did I work since the last meeting?
  - 3 hours
- What was done since the last scrum meeting?
  - Started writing
- What is planned to be done until the next scrum meeting?
  - Continue writing
- What are the hurdles?
  - A lot of other work has become much harder without a computer

Nicolas Su Nobrega:

- How many hours did I work since the last meeting?
  - 1 hour
- What was done since the last scrum meeting?
  - I implemented quick filters for incident status in the dashboard
- What is planned to be done until the next scrum meeting?
  - I will improve UI clarity by adding visual indicators
- What are the hurdles?
  - No hurdles